

**SCHOOL UNIFORM POLICY**  
**(Primary Schools)**  
**September 2022**

**Version 1**

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### 1. Aims

This policy aims to:

- Set out our approach to requiring a uniform that is of reasonable cost and offers the best value for money for parents and carers
- Explain how we will avoid discrimination in line with our legal duties under the Equality Act 2010
- Clarify our expectations for school uniform

### 2. Our school’s legal duties under the Equality Act 2010

The Equality Act 2010 prohibits discrimination against an individual based on the protected characteristics, which include sex, race, religion or belief, and gender reassignment.

To avoid discrimination, our school will:

- Avoid listing uniform items based on sex, to give all pupils the opportunity to wear the uniform they feel most comfortable in or that most reflects their self-identified gender
- Make sure that our uniform costs the same for all pupils
- Allow all pupils to have long hair (though we reserve the right to ask for this to be tied back)
- Allow all pupils to style their hair in the way that is appropriate for school yet makes them feel most comfortable
- Allow pupils to request changes to swimwear for religious reasons
- Allow pupils to wear headscarves and other religious or cultural symbols
- Allow for adaptations to our policy on the grounds of equality by asking pupils or their parents to get in touch with the Headteacher, who can answer questions about the policy and respond to any requests

### 3. Limiting the cost of school uniform

Our school has a duty to make sure that the uniform we require is affordable, in line with statutory guidance from the Department for Education on the cost of school uniform.

We understand that items with distinctive characteristics (such as branded items, or items that have to have a school logo or a unique fabric/colour/design) cannot be purchased from a wide range of retailers and that requiring many such items limits parents’ ability to ‘shop around’ for a low price.

We will make sure our uniform:

- Is available at a reasonable cost

- Provides the best value for money for parents/carers

We will do this by:

- Carefully considering whether any items with distinctive characteristics are necessary
- Limiting any items with distinctive characteristics where possible
- Limiting items with distinctive characteristics to low-cost or long-lasting items
- Avoiding specific requirements for items pupils could wear on non-school days, such as coats, bags and shoes
- Keeping the number of optional branded items to a minimum, so that the school's uniform can act as a social leveler
- Avoiding different uniform requirements for different year/class/house groups
- Avoiding different uniform requirements for extra-curricular activities
- Considering alternative methods for signaling differences in groups for interschool competitions, such as creating posters or labels
- Making sure that arrangements are in place for parents to acquire second-hand uniform items (through 'The Friends')
- Avoiding frequent changes to uniform specifications and minimising the financial impact on parents of any changes
- Consulting with parents and pupils on any proposed significant changes to the uniform policy and carefully considering any complaints about the policy

## **4. Expectations for school uniform**

### **4.1 Our school's uniform**

White/light blue polo shirt

Black, navy or grey skirt or trousers/shorts

Blue school sweatshirt

Blue school cardigan

Blue school fleece

Blue and white gingham dresses can be worn during the summer

#### **All uniform/equipment items must be clearly named**

In the interest of Health & Safety, pupils must wear flat black footwear, fashion shoes are not allowed in school. Please ensure your child has a named, warm and waterproof coat in school – this is essential for the winter months!

## **PE**

### **Indoor PE/Gymnastics**

Light blue polo shirt

Navy shorts

Plimsolls/trainers

### **Outdoor PE/Games**

As above

Tracksuit/jogging bottoms in winter

Football boots (optional for KS2)

**All children will need a named PE kit bag**

**All uniform/equipment items must be clearly named**

- Which branded items are required - None
- Which branded items are optional – Jumper, Cardigan, Fleece etc
- Where you'll accept generic items instead of branded ones - All
- Expectations for PE and swimming kit – as above
- Expectations for jewellery and hairstyles (taking into account the requirement described above to avoid discrimination in line with the Equality Act 2010) – No jewellery, hair tied back
- Expectations for shoes, bags and coats – black shoes / trainers – any bag coat

## **4.2 Where to purchase it**

Parents and carers can obtain the uniform direct via Designed 2 Create Limited, 1 Bess Park Road, Trenant Industrial Estate, Wadebridge, Cornwall PL27 6HB Telephone 01208 812799  
<https://www.d2csigns.co.uk/store/schools/otterham-cp-school> (A link is listed on the School Website) or through Asda, Tesco etc.

Second hand uniform can be obtained through 'The Friends PTA' at Fayres or through an enquiry to the school.

## **5. Expectations for our school community**

### **5.1 Pupils**

Pupils are expected to wear the correct uniform at all times (other than specified non-school uniform days) while:

- On the school premises
- Travelling to and from school
- At out-of-school events or on trips that are organised by the school, or where they are representing the school (if required)

Pupils are also expected to contact the Headteacher if they want to request an amendment to the uniform policy in relation to their protected characteristics.

### **5.2 Parents and carers**

Parents and carers are expected to make sure their child has the correct uniform and PE kit, and that every item is:

- Clean
- Clearly labelled with the child's name
- In good condition

Parents are also expected to contact the Headteacher if they want to request an amendment to the uniform policy in relation to:

- Their child's protected characteristics
- The cost of the uniform

Parents are expected to lodge any complaints or objections relating to the school uniform in a timely and reasonable manner.

Disputes about the cost of the school uniform will be:

- Resolved locally
- Dealt with in accordance with our school's complaints policy

The school will work closely with parents to arrive at a mutually acceptable outcome.

### 5.3 Staff

Staff will monitor pupils to make sure they are in correct uniform. They will give any pupils and families breaching the uniform policy the opportunity to comply but will follow up with the headteacher if the situation doesn't improve.

Ongoing breaches of our uniform policy will be dealt with through conversations with individual parents.

In cases where it is suspected that financial hardship has resulted in a pupil not complying with this uniform policy, staff will take a mindful and considerate approach to resolving the situation.

### 5.4 CEO Governors

The ~~governing board will~~ trust board has delegated responsibility to the CEO to ensure ~~review~~ this policy: ~~and make sure that it:~~

- Is appropriate for our school's context
- Is implemented fairly across the school
- Takes into account the views of parents and pupils
- Offers a uniform that is appropriate, practical and safe for all pupils

On behalf of the board the CEO will also make sure that the school's uniform supplier arrangements give the highest priority to cost and value for money, for example by avoiding single supplier contracts and by re-tendering contracts at least every 5 years.

## 6. Monitoring arrangements

This policy will be reviewed every 2 years by the Headteacher. At every review, it will be approved by the CEO. ~~Local Governing Body.~~

## 7. Links to other policies

This policy is linked to our:

- Behaviour policy
- Equality information and objectives statement
- Anti-bullying policy
- Complaints policy

***If you would like this in a different format, please contact the school***

Version and Date		Action/Notes
1.0	September 2022	New policy, based on model from The Key, adapted for the school by the Headteacher, approval by the CEO 25 January 2023

Policy Reviewed:	September 2022
Approved by CEO	25 January 2023
Next Review:	September 2024